

# JOB DESCRIPTION

The job description is intended to present the range of main duties performed by an employee in this position. It is not meant to reflect every and each partial duty performed within the job.

GENERAL INFORMATION	
JOB TITLE	IB Biology Teacher
FUNCTIONAL UNIT / DEPARTMENT	Upper School (US)
REPORTS TO	US Principal
WORKLOAD	100%

OVERALL PURPOSE OF THE POSITION
Develop students' curiosity, laboratory skills and conceptual understanding in alignment with current IB DP and Grade 9 Biology standards, benchmarks and performance indicators. This position involves planning and facilitating powerful learning engagements that move all learners forward in an inquiry-based environment. Co-planning and co-teaching with colleagues, in addition to clearly communicating with parents, is a central piece of this role.

DESIRED IMPACTS:
<p><b>ISP Mission and Learner Profile:</b> Inspire, Engage, and Empower ALL learners to be Curious, Competent, Compassionate Changemakers</p> <p><b>ISP Definition of Learning:</b> What does it mean to learn at ISP? Learning is a transformative process that builds on what we know and can do, deepens what we understand, and changes who we are.</p> <p><b>ISP Learning Principles - <i>learning best happens when:</i></b></p> <ul style="list-style-type: none"> <li>• Learners' <b>curiosity</b> drives what and how they learn.</li> <li>• Learners know <b>what</b> they're learning and <b>why</b> it is significant.</li> <li>• Learners know <b>where</b> they are as learners and <b>how to go further</b>.</li> <li>• Learners <b>persist</b> with <b>relevant</b> and rich <b>challenges</b>.</li> <li>• Learners consider and connect <b>complex ideas</b>.</li> <li>• Learners <b>apply</b> their learning in <b>diverse</b> and challenging <b>contexts</b>.</li> <li>• Learners feel a sense of <b>safety</b> and <b>belonging</b>.</li> </ul>

MAIN RESPONSIBILITIES
<ul style="list-style-type: none"> <li>• Plan and facilitate engaging, relevant and authentic biology learning engagements;</li> <li>• Nurture students' curiosity and competencies.</li> <li>• Develop &amp; plan classes following a backwards design curriculum planning process and in alignment with the <a href="#">Learning@ISP</a>, ISP Biology standards, IBDP course goals, departmental philosophy and ISP mission.</li> <li>• Create and maintain a positive, student-centred environment which maximizes learning opportunities for all learners.</li> <li>• Facilitate a balanced array of learning experiences which meet the students' where they're at and move them forward in developing skills, concepts and understandings.</li> <li>• Effectively assess &amp; document students' learning growth aligned to <a href="#">Learning@ISP</a>, and based on Biology standards, benchmarks, performance indicators, and proficiency criteria.</li> <li>• Support the holistic development of students as an advisor and as a supervisor of student clubs and activities.</li> <li>• Actively participate in and lead professional development opportunities and collaborative meetings.</li> <li>• Integrate IT in classroom instruction as a tool to support student learning.</li> <li>• Be an active partner in building and sustaining trusting &amp; constructive relationships with other colleagues.</li> <li>• Support the Upper School Biology programs by being involved with the students as an advisor, grade team member and supervisor of student activities.</li> <li>• Perform other duties as assigned.</li> </ul>

KNOWLEDGE, SKILLS & ABILITIES REQUIRED
<ul style="list-style-type: none"> <li>• Proven track record in teaching IB Biology</li> <li>• A sound understanding of best-practice in Biology learning, facilitating inquiry and interdisciplinary connections.</li> <li>• An avid learner and seeker of how to support and leverage students' strengths &amp; interests.</li> <li>• Successful planning and teaching students using learner curiosity as a driver.</li> <li>• An integrated inquiry-based approach to planning, teaching and learning.</li> <li>• Self-driven, proactive attitude, always trying to go to the next level professionally and leading from any seat.</li> <li>• Ability to effectively communicate with students, parents and colleagues in a clear and empathetic manner.</li> <li>• A high level of intra &amp; interpersonal intelligence, working effectively in a collaborative environment.</li> <li>• A growth mindset and open-minded approach to professional learning.</li> </ul>

- International / multicultural teaching experience.
- Impactful educator with an innovative and solutions focused can-do flexible attitude.

#### EDUCATION & TRAINING REQUIRED

- A BA (MA preferred) in Biology with teaching certification for Secondary Education.
- A minimum of three years experience teaching IB DP Biology to Upper School age students (15-18 years old).

**Note:**

- Signature below is required for hard-copy retention in the personnel file kept within the HR department.
- In ISP Child protection and child safety is of highest priority therefore as part of our comprehensive child welfare policy, ISP performs background checks on all its employees, who must abide by the **ISP Child Protection Policy**.

#### APPROVED & ACKNOWLEDGED:

<b>Supervisor's Signature:</b>		<b>Date:</b>	
<b>Employee's Signature:</b>		<b>Date:</b>	