

JOB DESCRIPTION

The job description is intended to present the range of main duties performed by an employee in this position. It is not meant to reflect every and each partial duty performed within the job.

GENERAL INFORMATION	
JOB TITLE	Middle School English as an Additional Language (EAL) Teacher
FUNCTIONAL UNIT / DEPARTMENT	Middle School (MS)
REPORTS TO	Middle School Principal
WORKLOAD	100%

OVERALL PURPOSE OF THE POSITION

Develop students' language curiosity and skills in alignment with current ISP EAL standards and the WIDA 2020 proficiency continua. This position involves planning and facilitating powerful learning engagements that move all learners forward in an inquiry-based environment. Co-planning and co-teaching with colleagues, in addition to clearly communicating with parents, is a central piece of this role.

DESIRED IMPACTS

ISP Mission and Learner Profile: Inspire, Engage, and Empower ALL learners to be Curious, Competent, Compassionate Changemakers

ISP Definition of Learning: What does it mean to learn at ISP? Learning is a transformative process that builds on what we know and can do, deepens what we understand, and changes who we are.

ISP Learning Principles - *learning best happens when:*

- Learners' **curiosity** drives what and how they learn.
- Learners know **what** they're learning and **why** it is significant.
- Learners know **where** they are as learners and **how to go further**.
- Learners **persist** with **relevant** and rich **challenges**.
- Learners consider and connect **complex ideas**.
- Learners **apply** their learning in **diverse** and challenging **contexts**.
- Learners feel a sense of **safety** and **belonging**.

KEY RESPONSIBILITIES

- Plan, co-plan, support and facilitate engaging, relevant and authentic EAL learning engagements;
- Nurture students' language curiosity and language acquisition competencies.
- Develop & plan classes following a backwards design curriculum planning process and in alignment with the Learning@ISP, WIDA 2020 continua and ISP mission.
- Create and maintain a positive, student-centred environment which maximizes learning opportunities for all learners.
- Facilitate a balanced array of learning experiences which meet the students' where they're at and move them forward in developing skills, concepts and understandings.
- Effectively assess & document students' learning growth based on WIDA 2020 Language continua
- Using the WIDA Framework as a guide, place and support EAL students based on their identified needs.
- Actively participate in and lead professional development opportunities and collaborative meetings.
- Be an active partner in building and sustaining trusting & constructive relationships with other colleagues.
- Perform other duties as assigned.

KNOWLEDGE, SKILLS & ABILITIES REQUIRED

- A sound understanding of best-practice in EAL learning, facilitating inquiry and interdisciplinary connections.
- An avid learner and seeker of how to support and leverage students' strengths & interests.
- Successful planning and teaching students using learner curiosity as a driver.
- An integrated inquiry-based approach to planning, teaching and learning.
- Self-driven, proactive attitude, always trying to go to the next level professionally and leading from any seat.
- Ability to effectively communicate with students, parents and colleagues in a clear and empathetic manner.
- A high level of intra & interpersonal intelligence, working effectively in a collaborative environment.
- A growth mindset and open-minded approach to professional learning.
- International / multicultural teaching experience.
- Impactful educator with an innovative and solutions focused can-do flexible attitude.

EDUCATION & TRAINING REQUIRED

- A BA (MA preferred) in English, with Teaching certification for Secondary Education (preferred).
- A minimum of three years experience teaching EAL to the 12-16 year-old age range.

Note:

- Signature below is required for hard-copy retention in the personnel file kept within the HR department.
- In ISP Child protection and child safety is of highest priority therefore we take all possible care to employ people who will not abuse or neglect our students. Our policy is to safeguard the welfare of all children by protecting them from any harm and neglect. Each employee must abide by the **ISP Child Protection Policy**.

APPROVED & ACKNOWLEDGED:

Supervisor's Signature:		Date:	
Employee's Signature:		Date:	