

Mahindra International School Job Description

Updated	January 2024
Job Title	World Literature Teacher (for Languages other than English - LOE)
Reports to	Secondary Principal



SUMMARY

Mahindra International School recognizes and promotes the role of the **World Literature Teacher for Languages other than English (LOE)** as a pedagogical facilitator within structure of the school. The Teacher collaborates with colleagues in implementing the academic goals of the department in line with the MIS mission and strategic goals as well as the IB philosophy of education. The Teacher is viewed as a key influencing factor in the lifelong learning journey of students.

Main Responsibilities:

- The main role of the World Literature Teacher is to deliver the IB Middle Years Programme and Diploma Programme according to the Language and Literature Curriculum Guides and the School's curriculum documents, in line with the expectations of the IB.

Specific Responsibilities:

- Document a written curriculum for the study of Language and Literature in a range of *primary languages*.
- Deliver instruction for the study of Language and Literature primarily in English (and in other suitable languages as appropriate) in a multi-lingual and multi-age classroom environment.
- Support the selection and study of appropriate genres of literature in the *primary languages* of assigned students.
- Provide for regular, curriculum-aligned, robust assessments to be completed in a range of languages. Coordinate with external 'moderators' to assess student progress.
- Facilitate work with external tutors as needed to support language-specific instruction, clarifications, and support.
- Support language-specific tutors in curriculum and academic programme expectations, providing course overviews, unit outlines, sample tasks, and other information to facilitate programme-aligned support.
- Communicate effectively and regularly the value of bilingualism and the development or maintenance of primary languages (sometimes identified as mother-tongue).
- Establish protocols and documentation, including contracts, for students studying languages not formally supported by IB External Assessment programmes.



Key Attributes:

- Exhibit a commitment to the School's Mission and Vision, curriculum, teaching and learning philosophy, including assessment and pedagogy.
- Demonstrate the value of bilingualism and the power of language in learning.
- Contribute to the development, documentation and delivery of the curriculum in subject lessons and through the co-curricular and pastoral programmes.
- Plan, collaboratively, with all colleagues and deliver appropriate differentiated learning engagements for individuals, groups, and classes, which include a range of language competencies and ability levels.
- Advocate and support the pastoral care of all students
- Contribute to a positive, open, and supportive teaching and learning environment
- Communicate effectively with colleagues, parents, and administration.

Qualifications:

- Bachelor's degree or higher in the target academic field – studies in Literature. This qualification may be in English Literature or another language.
- Bilingualism or multi-lingualism – with a exemplary knowledge of translanguaging.
- Fully qualified teacher status - teaching license, PCGE or B.Ed.
- Minimum 2 years of teaching experience in an English-Medium International School.

Safeguarding Statement: *In accordance with the school's commitment to adhere to the International Task force on Child Protection and all other relevant guidance and legislation in respect of safeguarding children, the teacher will be required to demonstrate commitment to promoting and safeguarding the welfare of children and young people in the school.*

